



Wayman A. Williams,  
Executive Director/CEO

## **NOTICE TO BIDDERS**

**HOUSING AUTHORITY OF THE CITY OF GREENVILLE** will be accepting proposal on Monday, December 3<sup>th</sup>, 2018 and will be publicly open Friday, December 7<sup>th</sup>, 2018, and immediately read for the furnishing of the labor to Paint Shutters (528) located in Kearney Park.

**A PreBid Conference is scheduled for this project Thursday, December 6<sup>th</sup>, 2018. Contractors are invited to the bid conference at 2pm, located in the Conference room at 1103 Broad Street, but shall notify the Housing Authority of their intent to do so. Contractors are requested to contact Hubert Dixon at (252) 814-5649 and advise Residents of scheduled date and time of visit.**

All documents may be obtained from Hubert Dixon from City Greenville Housing Authority, 1103 Broad Street, Greenville NC 27834, 252-329-4052 and E-Mail: [@dixonhu@ghanc.net](mailto:@dixonhu@ghanc.net). Contractors will be given a bid package with the following documents listed below. All form shall be completed and return to **Special Project Technician Hubert Dixon** seal. Contractor fail to submit documents shall be disqualify, at bid open.

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All contractors are hereby notified that they must have proper documents complete filled and submitted and copy a copy of section 3 workers if apply their respective trades, whether or not Federal Funding is involved.

Contractors are notified that Chapter 87, Article I, General Statutes of North Carolina will be observed in receiving and awarding Contracts.

**Contractors will be responsible to ensure that economic opportunities, to the greatest extent feasible follow Section 3 Requirements 24 CFR Part 135.1 and Section 3 Clause 24 CFR Part 135.38.**

The successful bidder will receive a Notice to Proceed and counseling on for the faithful performance of the contract. This is a prevailing wage project.

Housing Authority of the City of Greenville reserves the right to reject any or all bids, to waive any defects in same, or to choose to make the sale other than strictly in accordance with price considerations, and/or to choose other than the highest bidder, if it be deemed in the best interest of the Housing Authority.

Under no circumstances will the Housing Authority be responsible for the cost of preparing a bid or proposal.

Contractor shall perform the work in a workmanlike manner according to industry standard practices. Any deviation from agreed specifications, involving extra costs, will be executed only after written confirmation of Owner is obtained in advance.

**CONTRACT DOCUMENTS:**

1. This Instrument
2. Certificate of Insurance
3. Notice to Proceed
4. Davis-Bacon Wage Decision No. NC180007
5. HUD -5370-EZ (General Contract Conditions)
6. HUD Table 5

Refer to provisions for Equal Employment Opportunity and payment of not less than the minimum salaries and wages indicated in the project manual must be paid on this project.

Bid opening will be at the office of The Housing Authority and proposals may be delivered or mailed to the following address:

Housing Authority of the City of Greenville  
1103 Broad Street  
P.O. Box 1426  
Greenville, NC 27834

