



Wayman A. Williams,
Executive Director/CEO

NOTICE TO BIDDERS

Sealed proposals will be received by the **HOUSING AUTHORITY OF THE CITY OF GREENVILLE (HACG)** until 5:00 pm on Wednesday, April 24, 2019, and immediately thereafter publicly opened and read for the furnishing of labor and materials to repair damaged exterior wall and replace sheetrock in bedroom 4 of apartment unit located in Kearney Park, Greenville, NC.

A Pre-Bid Conference is scheduled for this project on **Wednesday, April 17, 2019 at 4:00 pm in the HACG conference room at 1103 Broad Street, Greenville, NC**. Contractors are invited to visit the project site at their leisure, but shall notify the Housing Authority of their intent to do so. Contractors are requested to contact Hubert Dixon at (252) 814-5649 and advise Owner of scheduled date and time of visit.

All documents may be obtained by contacting Hubert Dixon, HACG, 1103 Broad Street, Greenville NC 27834, in person or e-mail at dixonhu@ghanc.net.

All forms shall be completed and returned in a sealed envelope addressed to **Hubert Dixon, Special Project Technician HACG, 1103 Broad Street, Greenville, NC 27834**. Contractors who fail to submit required documents will be disqualified at bid open.

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All contractors are hereby notified that they must have proper documents completed and submitted, and a copy of section 3 workers if applicable, to their respective trades, whether or not Federal Funding is involved.

Contractors will be responsible to ensure that economic opportunities, to the greatest extent feasible, follow Section 3 Requirements 24 CFR Part 135.1 and Section 3 Clause 24 CFR Part 135.38.

The successful bidder will receive a Notice to Proceed and counseling for the faithful performance of the contract. This is a prevailing wage project.

Housing Authority of the City of Greenville reserves the right to reject any or all bids, to waive any defects in same, or to choose to enter into a contract strictly in accordance with price considerations, and/or to choose other than the highest bidder, if it be deemed in the best interest of the HACG.

Under no circumstances will the Housing Authority be responsible for the cost of preparing a bid or proposal.

Contractor shall perform the work in a workmanlike manner according to industry standard practices. Any deviation from agreed specifications, involving extra costs, will be executed only after written confirmation of Owner is obtained in advance.

Contractors will be given a bid package with the documents listed below.

CONTRACT DOCUMENTS:

1. This Instrument
2. Certificate of Insurance & Workman's Compensation
3. Representation, Certifications, and Other Statements for Bidders (sign)
4. Davis-Bacon Wage Decision No. NC190007 each week
5. HUD -5370-EZ (General Contract Conditions)
6. Table 5 Mandatory Contract Clauses
7. Bid Form
8. E-Verify Form (sign)
9. Contractor Qualification Statement (sign)

Refer to provisions for Equal Employment Opportunity. Payment of not less than the minimum salaries and wages indicated in the project manual must be paid on this project.

Bid opening will be at the Central Office of the Housing Authority of the City of Greenville and proposals may be delivered or mailed to the following address:

Housing Authority of the City of Greenville
1103 Broad Street
P.O. Box 1426
Greenville, NC 27834

