

Housing Authority of the City of Greenville

Request for Proposals for Plumbing Services

RE-ADVERTISED

Plumbing Services

INTRODUCTION: The Housing Authority of the City of Greenville (Authority) is seeking quotes from qualified and licensed Contractors to provide As-Needed Plumbing services for an initial 24- month period, with one optional one-year renewals.

Due to the estimated cost of this procurement falling under the Housing Authority's Small Purchase Threshold of \$150,000.00, the Authority is procuring these services using a non-formal request for Quotes for Small Purchase (QSP) process. This informal QSP process means formal Request for Proposals (RFP) requirements and formal protest procedures do not apply (i.e., bid bonds, public bid opening, etc.). The Authority reserves the right to issue modifications to this QSP at any time, award the proposed service contract to more than one firm, reject any or all quotes, and ask for any clarifications or verifications from Proposers at any time.

Solicitation Date: Monday, September 14, 2020

Due Date for Thursday, October 15, 2020

Quotes: October 2020 (Actual Date to Be Determined)

Anticipated Start Date:

SCOPE OF WORK (SOW)/TECHNICAL SPECIFICATIONS: The purpose of this QSP is identify a Contractor from which the Authority may contract for Plumbing work. The Housing Authority is accepting Quotes for plumbing services for its rental properties located throughout City of Greenville, Attachment A provides a summary property list. Your Quote must include the furnishing of all labor, tools, materials and equipment necessary to professionally repair/replace the plumbing issue per the Work Specifications listed below. All work shall be done in a neat and accurate manner in accordance with the highest trade standards.

All contractors must contact Percell Harris (CFP Special Project Technician) at 252.902.4471 for bidding packages

General Requirements: The Authority periodically requires Contractor to provide plumbing inspections, repair and/or installation work such as repairing leaking pipes, replacing water heaters, replacing broken pipelines, unclog drains, etc. in various Authority properties located throughout city of Greenville.

Services may be provided during normal business hours and occasionally after hours. After hours calls will require the successful proposer to call in prior to beginning work and call when the job has been completed. The Authority will have needed materials in stock, but will reimburse Contractor if Contractor is required to purchase materials. All such purchases must be approved by the Authority's Authorized Representative prior to purchase. The Authority will inform Contractor of assignments that require Davis-Bacon or North Carolina State prevailing wage rates.

All work shall be inspected and signed off by the Authority Authorized Representative (such as "Project Manager", "Property Manager", or "Designee") before the work is deemed complete. An Authority work order must be attached to each invoice. No payment will be made until all work is completed to the satisfaction of the Authority's Authorized Representative and is deemed complete.

